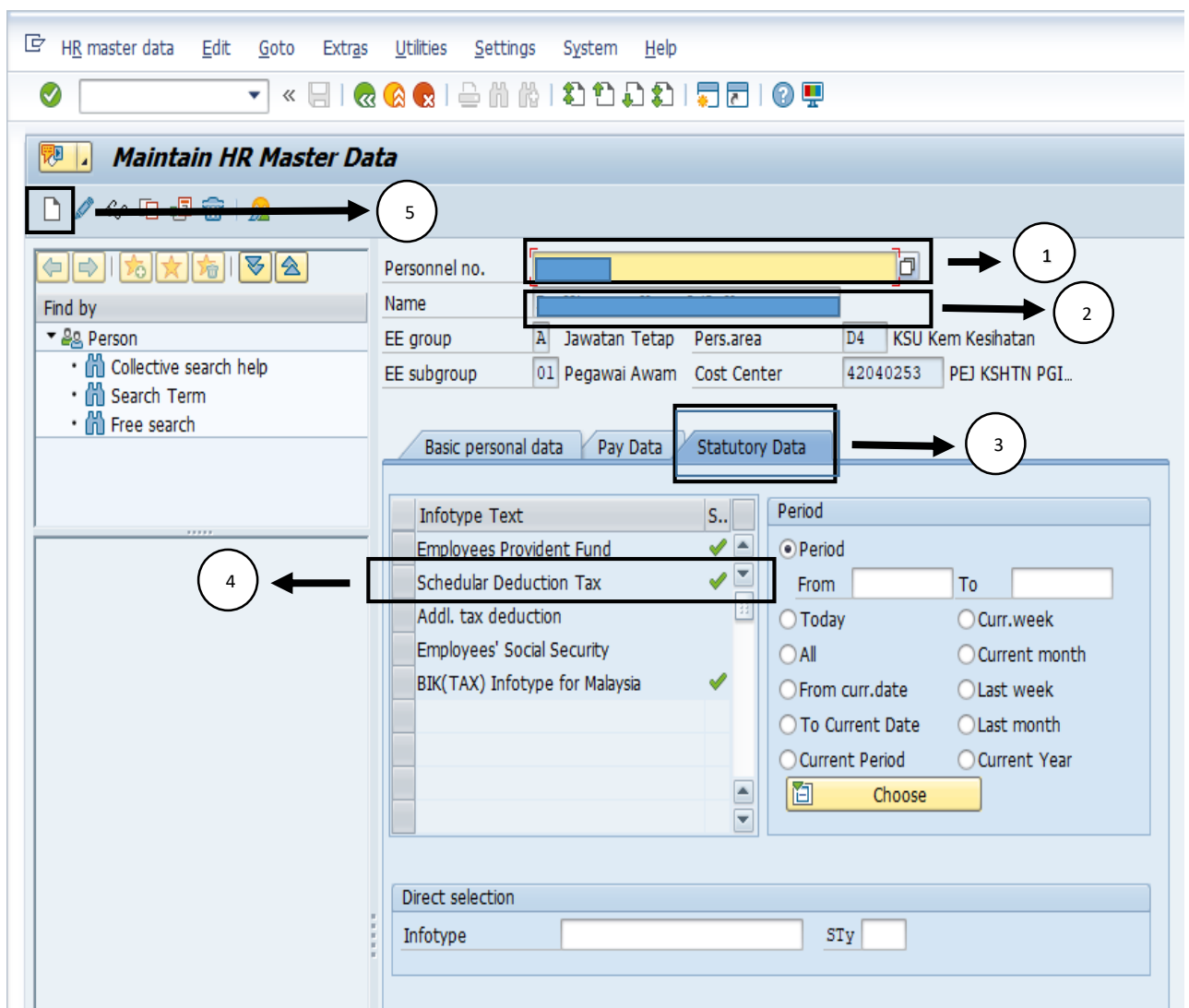
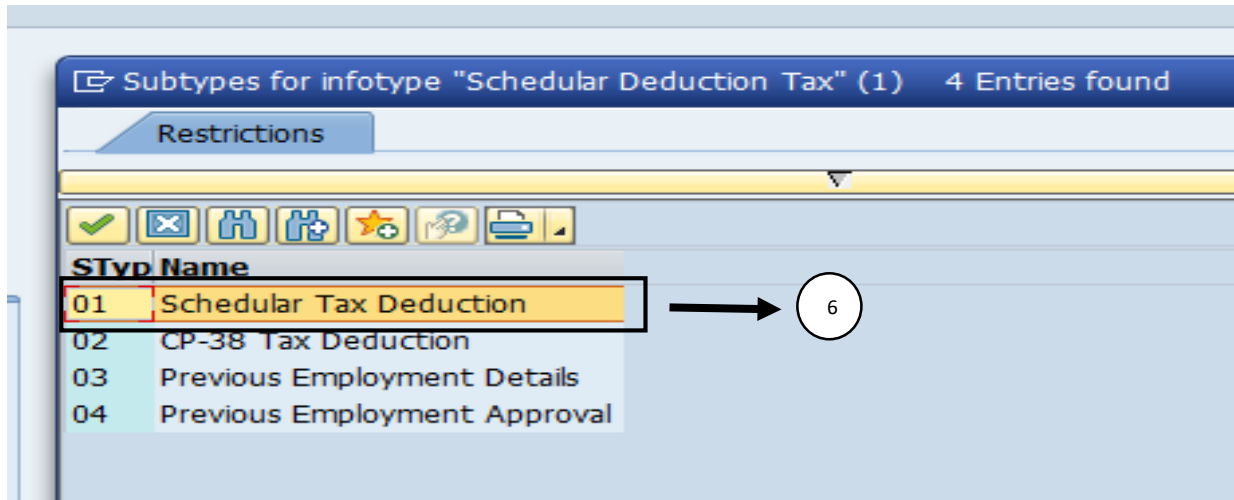


TATACARA KUNCI MASUK SCHEDULAR DEDUCTION TAX (IT0198)

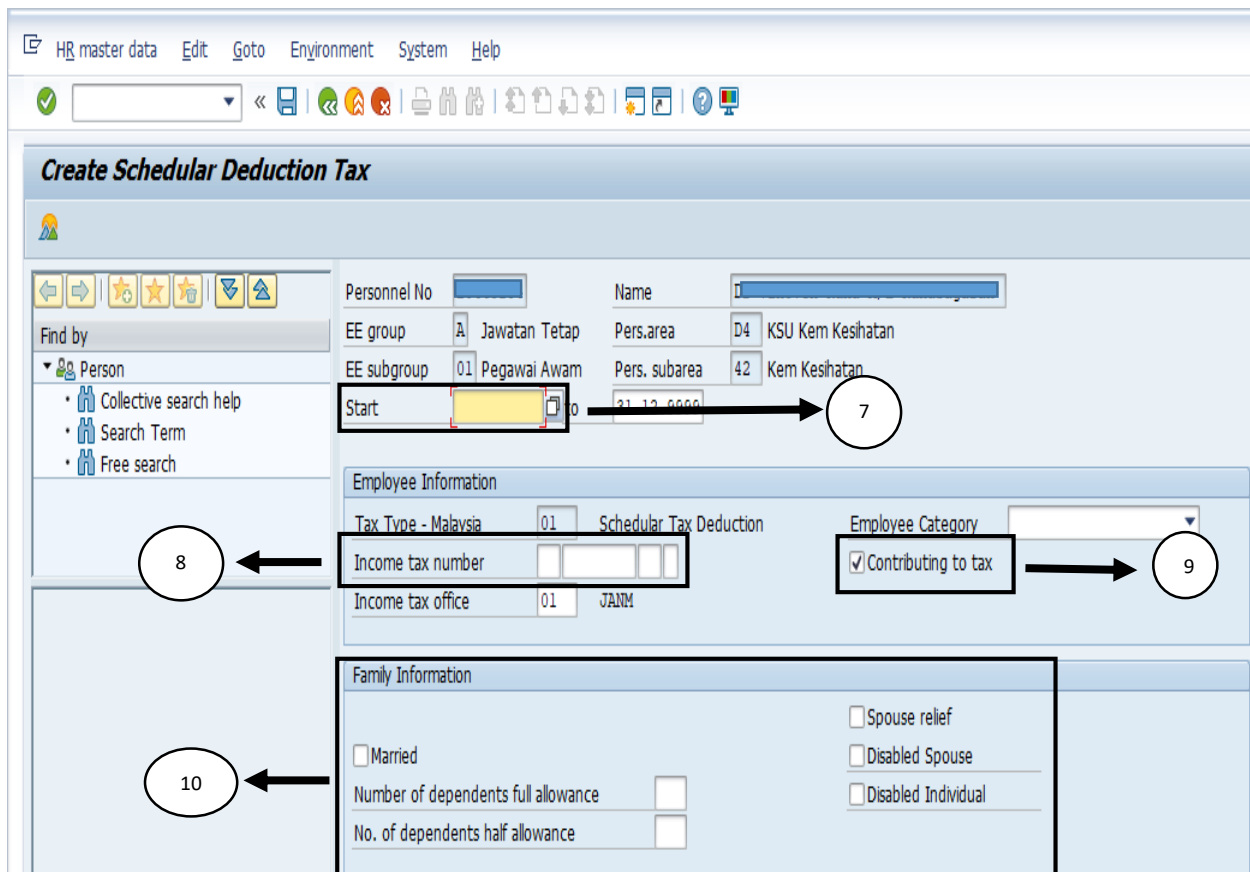
1. MASUK PA 30 → MASUKKAN PERSONNEL NO (NO GAJI PEGAWAI)
2. PASTIKAN NAMA PEGAWAI ADALAH BETUL
3. PILIH STATUTORY DATA
4. PILIH SCHEDULAR TAX
5. PILIH CREATE



6. PILIH 01 : SCHEDULAR TAX DEDUCTION



7. MASUKKAN START DATE (BULAN PERUBAHAN DILAKUKAN)
8. MASUKKAN *INCOME TAX NUMBER* IG DIKUTI DENGAN 11 DIGIT NUMBER (CTH : IG 12345678 91 0)
9. PASTIKAN *CONTRIBUTING TO TAX* DITANDA ✓
10. PASTIKAN RUANGAN *FAMILY INFORMATION* DITANDA DAN DIISI (BAGI YANG BERKAITAN SAHAJA)



HR master data Edit Goto Environment System Help

Create **Schedular Deduction Tax**

Personnel No. [] Name []

EE group A Jawatan Tetap Pers.area D4 KSU Kem Kesihatan

EE subgroup 01 Pegawai Awam Pers. subarea 42 Kem Kesihatan

Start to 31.12.9999

Employee Information

Tax Type - Malaysia 01 Schedular Tax Deduction Employee Category []

Income tax number [] Contributing to tax

Income tax office 01 JANM

Family Information

Married Spouse relief

Disabled Spouse

Disabled Individual

Number of dependents full allowance []

No. of dependents half allowance []

Employer Information

ER Tax Reference No. [] Payee name []

Optional Deductions

Medical expense for parents	[]	Personal computer allowance	[]
Equipments for disability	[]	Deposit in SSPN	[]
Self disability	[]	Sports contribution	[]
Spouse disability	[]	Alimony to wife	[]
Education fee for self	[]	Life insurance	[]
Medical expense on serious diseases	[]	Education and medical insurance	[]
Medical examination	[]	Deferred annuity and PRS	[]
Books allowance	[]	Housing Loan Interest	[]
Broadband Subscription Fee	[]	SOCISO EIS Payment	[]
Parental Care for Father	[]	Parental Care for Mother	[]
Lifestyle	[]	Breastfeeding Equipment	[]
Child Care Centres & Kindergartens	[]	Domestic Tourists	[]
Handphone/Notebook/Tablet	[]	Charging Facilities	[]
Course Fees	[]	Vaccination Expenses	[]

11

JANGAN ISI APA-APA PADA BAHAGIAN OPTIONAL DEDUCTIONS INI

NOTA PENTING :

SILA LENGKAPKAN BORANG KEMASKINI MAKLUMAT PERIBADI BAGI TUJUAN PENGIRAAN POTONGAN CUKAI BULANAN (PCB) - LAMPIRAN A SEBELUM MAKLUMAT DIKUNCI MASUK KE DALAM SISTEM GAJI HCM